



Prescott Area Celtic Society
(A 501(c)(3) Non-Profit Organization)

PO Box 12912
Prescott, AZ 86304-2912

www.prescottarecelticsociety.com

Prescott Highland Games
Kristin Hansen, Vendors

928-771-1824

Vendor Application and Contract

Prescott Highland Games May 12, 2012 Watson Lake, Prescott, AZ

Business Name: _____ State Tax # _____

Owner or Operator: _____

Address: _____

Phone # _____ E-mail _____

VENDOR TYPE (Circle one) MERCHANDISE FOOD

Number of Employee Passes _____

Size of Space Desired: _____

Describe Products:

The undersigned agrees to the following:

1. The Vendor agrees to be responsible for all applications for all applicable tax and health applications. Vendor assumes responsibility for any fines or fees associated with their Participation in the 2012 Highland Games.
2. The Vendor agrees to hold harmless the Prescott Area Celtic Society and its members for any claims or losses involved with the 2012 Prescott Highland Games.
3. The Vendor agrees to pay the Prescott Area Celtic Society \$100 for Merchandise Vending or \$175 for Food Vendors. This includes your City Taxes. No City tax ID required.
4. The Vendor agrees to remove all cooking oil and gray water associated with their vending.
5. Vendor agrees to pay \$50.00 for electrical power used during the games.
6. All Food Vendors must send a copy of their valid Health Department permit and post on site.
7. All Vendors must send a copy of their Certificate of Liability Insurance and list the Prescott Area Celtic Society as an additional insured.

We understand the terms of this agreement and accept responsibility for its contents.

PRINTED NAME _____ COMPANY _____

SIGNATURE _____ DATE _____

DEPOSITS DUE WITH APPLICATION

Food Vendor Fee _____ x \$175.00 each = _____

Merchandise Vendor Fee _____ x \$100.00 each = _____

20lb. bag of Ice _____ x \$4.00 each = _____

Electric power _____ x \$50.00 = _____

Table and 2 chairs _____ x \$25.00 = _____

TOTAL _____ = _____

Make all checks payable to:

PRESCOTT AREA CELTIC SOCIETY

P. O. Box 12912, Prescott, AZ 86304-2912

Vendor Info go to Page 2



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Last year's Games gave us an opportunity to meet vendors in the Highland Games community. In response to your suggestions, we have made some changes that we hope will make the 2012 Games better than ever.

The Prescott Highland Games: This year's Games is expected to draw more than 3,500 to 4,000 people.

Spaces and Locations: Vendors will be located on the Games' field as last year and the food vendors will be moved closer to merchandise vendors and clans. This should improve the flow of visitors and benefit everyone. Vendors needing power will be located appropriately. Basic vendor space is 20'X 20'. Please contact the vendor chairperson if you require more space.

Vendor Selection: Vendors will be selected based on past participation in our Games, variety of merchandise, and order of application. Food vendors should submit a menu with their application to ensure variety.

Special Needs: Please let the vendor chair know if you have any special needs, including ice and quantity, water and access. Power will be provided to vendors who require it for a \$50 fee. Please be sure to mark your application because it will affect your location. WE NEED TO KNOW YOUR POWER NEEDS IN ADVANCE (110V, 220V etc).

Applications and Deadlines: Applications must be received by March 1st, 2012 and vendors will be notified by Mar 15th, 2012 if accepted.

Insurance Coverage: We require that all vendors provide proof of liability insurance with the submission of their application. The Prescott Area Celtic Society should be named as additionally insured on all policies. Any vendors who fail to provide proof of insurance before the beginning of the Games will not be allowed to participate.

Taxes: All vendors must have and provide copies of Arizona Tax Permit. Please provide your tax numbers on your application and provide copies of your permits before the start of the Games.

Logistics: Set-up is available starting Friday, May 11th and tear down should be concluded by the end of the day on Saturday, May 12th. Temporary parking is available near the vendor areas for set-up and tear down only. Please let us know how many employees you will be using so we can provide access wristbands.